

JACOBSTOW PARISH COUNCIL

Minutes of Meeting held on 3rd May. 2016

- 1. Attendance** - Cllr. Charmaine Smith chaired the May meeting with Cllrs. I Franklyn, R Reason, D Adey and P Chapman and two members of the public attending. Apologies received from Cllrs. Norman Osborne, Ray Fox and County Cllr. Nicky Chopak.
- 2. AGM** – As this was the Annual General Meeting it began with the election of Officers.
- 3. Chairman** - Re-Election of Cllr Norman Osborne, Proposed Cllr. C Smith Seconded Cllr.D Adey. Unanimously agreed.
- 4. Vice-Chairperson** - Re-Election of Cllr.C Smith as Vice-Chairperson. Proposed Cllr.D Adey Seconded Cllr.I Franklyn. Unanimously agreed.
- 5. Responsible Financial Officer** – Re-Election of Mrs D Turner. Proposed Cllr. P Chapman Seconded R Reason. Unanimously agreed.
- 6. Declaration of Interest/Dispensation.** No declarations.
- 7. Minutes** – The minutes of the previous meeting were read and signed as correct.
- 8. Community Benefit Fund** - Councillors Approved the Policy and Claim Form to be sent to persons wishing to claim a grant.
- 9. Annual Audit** - The Audit form Statement of Accounts Section 2 was completed by the Responsible Financial Officer and signed. The meeting approved the Accounts and these were signed by the Vice-Chairperson. Section 1 Annual Governance Statement was completed on behalf of the Councillors and signed by the Vice-Chairperson and the Clerk. The Accounts had been checked by the Internal Auditor and will now be sent to the External Auditor.
- 10. Night of Future Meetings** - A discussion took place on future meeting nights. The third Thursday was suggested but it was decided to discuss again next month when more Councillors were present.
- 11. Balance at Bank** - It was noted that the balance at the bank is £14,924.47.

- 12. Insurance Premium** - It was agreed to pay the Insurance premium, due on the 1st June, 2016. This amounted to £225.73. Proposed Cllr. R Reason Seconded Cllr. Franklyn.
- 13. Planning – N Watson**, Trelinney, Broad Langdon, Jacobstow. Cornwall Council had approved this application.
- 14. Dog Bins** - It was reported to the Council that the Dog Bin at the entrance to Cory Close is too high. Cllr. Adey to look into the matter.
- 15. Big Field Wind Farm** - Cllr. Peter Chapman agreed to speak at the Big Field Wind Farm Appeal on behalf of the Council on 9th May 2016.
- 16. Salt Bins** - Cllr. Chapman reported that the Salt Bin near his house was empty. Cllr. Adey to deal with this.
- 17. Defibrillator** –It was noted that a demonstration on the Defibrillator will take place in the Parish Hall on Thursday 13th June, 2016 at 2.00pm. The next meeting will be on the 7th June, 2016 at 7.30pm. There being no further business the meeting was closed.

Signed _____ Dated _____