

JACOBSTOW PARISH COUNCIL

Minutes of Meeting held on 16th May, 2017

As this was a newly elected Council the evening began with all Councillors signing the Elected to Office forms.

- 1) **AGM**– The Clerk opened the meeting and as this was the AGM the election of Officers took place.
- 2) **Chairman**– Re-Election of Cllr. Norman Osborne as Chairman. Proposed Cllr. Adey Seconded Cllr. Franklyn. Unanimously agreed
- 3) **Vice-Chairperson**– Re-Election of Cllr. Charmaine Smith as Vice-Chairman Proposed Cllr. Adey Seconded Cllr. Fox. Unanimously agreed.
- 4) **Responsible Financial Officer**– Re-Election of Mrs D Turner as Responsible Financial Officer Proposed Cllr Chapman Seconded Cllr. Smith.
- 5) **Attendance**– Cllr Osborne then chaired the meeting with Cllrs. P Chapman, I. Franklyn, D Adey, C Smith, R Fox, C Pallett, County Cllr. Nicky Chopak and four general public attending.
- 6) **Declaration of Interest/Dispensations** - No declarations on this Agenda.
- 7) **Minutes** - The minutes of the previous meeting were read and signed as correct.
- 8) **Balance at Bank** - The balance at the Bank is !5,168,92 in the Current a/c and £8376.12 in the Primrose a/c.
- 9) **Audit**– a) The Audit form Section 1 Annual Governance Statement 2016/17 was completed on behalf of the Councillors and signed by the Chairman and the Clerk. b) Section 2 Accounting Statements 2016/17 was completed by the Responsible Financial Officer and signed. The meeting approved the Accounts and these were signed by the Chairman. The Accounts had been checked by the Internal Auditor and will now be sent to the External Auditor.
- 10) **Jacobstow Footpaths Upgrading** – Councillors expressed thanks to Mrs Mary Carter for all her hard work on the footpaths. Cllr Chapman to get estimates for work to be done fixing the kissing gates.
- 11) **Cornwall Council – Planning Induction Training Events** - Training Event will be held on Wednesday 14th June, 2017 from 5.30pm-8.00pm. Reply by 2nd June.
- 12) **Cornwall Council – Pre-Application Community Engagement**– Correspondence Emailed to Councillors to read.

13)Accounts to pay - CALC - £213.22 Proposed we pay Cllr Chapmen Sec. Cllr Fox AON Insurance Policy £230.89 Proposed Cllr Smith Seconded Cllr Adey Internal Auditor Mrs M Cowling £50. Proposed Cllr. Adey Sec. I Franklyn

14) Planning – Cornwall Council approved Planning Applications for:-

Mr & Mrs Fursdon, Kents Cottage. Jacobstow

Mr & Mrs Ellicott, Westcott, Jacobstow

Mr & Mrs J Proudfoot, Rundles Cottage, Canworthy Water

Dr & Mrs Waumsley, 6 Southcott Meadows, Jacobstow

15)Planning – Ms J Marriott, Langdon Hill Cottage, Canworthy Water –
Application Withdrawn.

16)Neighbourhood Planning – Neighbourhood Planning was discussed and it was decided that the Clerk should send the Letter to Cornwall Council with a map of the Parish.

17)Grant Application – Boscastle & Crackington Gig Club - Clerk to send Claim form and Policy to the Club.

18)Planning Application – PA17/03728 Mrs Joanne Bailey– Proposed Refurbishment & Extension – Trelea Barn, Sudcott Farm, Jacobstow. – The majority of Councillors support this Application.

19)Councillor Matters - Clerk to write a letter to Mr Bob Reason thanking him for all his work while being a Councillor. Cllr Adey reported that School Lane needs sweeping. He will get a quote for this to be done. Cllr Adey to keep an eye on the Notice Board which is for Parish Events and not businesses. Meeting dates was discussed and it was agreed by everyone to meet on the 1st Tuesday as before. All Councillors had been booked in for Code of Conduct Training on the 25th September, 2017 at the Parkhouse Centre 2.00-4.00pm

There being no further business the meeting was closed.

Signed _____ Dated _____